

MINUTES
ALBION CITY COUNCIL
REGULAR MEETING
TUESDAY, JANUARY 11, 2022

A Regular Meeting of the Albion City Council of the City of Albion, Nebraska was convened in open and public session at 7:30 p.m. on January 11, 2022 at Albion City Hall, 420 West Market St., Albion, NE. Present were: Mayor James C. Jarecki, Council Members Marcus Johnson, Jack Dailey, Jason Tisthammer, and Jon Porter. City staff present were: City Administrator Andrew Devine, Deputy City Clerk Sharon Ketteler, Water Commissioner Warren Myers, City Attorney Darren Wright, and Officer Mike Mapel. Notice of this meeting along with the agenda was simultaneously given in advance to all members of the Board. Notice of this meeting was given in advance by publication, a designated method for giving notice; a copy of proof of publication is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The meeting was recorded using an audio recording device and such recording is available for inspection at the office of the City Clerk.

MAYOR'S COMMENTS

Mayor Jarecki informed the public about the location of the current copy of the Open Meetings Act posted in the Council Chambers. The Mayor provided a report of his semi-annual Department Head Meeting held on December 30, 2021; and reviewed it with the Council. Mayor Jarecki noted copies of the report are available for the public at City Hall.

2. CONSIDER MINUTES OF DECEMBER 14, 2021 CITY COUNCIL MEETING FOR APPROVAL

Councilman Porter made a motion to approve the minutes of the December 14, 2021 City Council meeting; second by Johnson. **Vote: Yeas; Tisthammer, Johnson, Porter, Dailey. Nays; None.**

3. ACCEPT THE RESIGNATION OF SAM MCMILLAN FROM THE ALBION AIRPORT AUTHORITY BOARD AND CONSIDER MAYORAL APPOINTMENT OF TONY LEVANDER TO FULFILL THE UNEXPIRED TERM

Mayor Jarecki thanked Sam McMillan for his many years of service; and thanked Tony Levander for stepping up to fulfill the position. Councilman Porter made a motion to accept the resignation of Sam McMillan from the Albion Airport Authority and to approve the appointment of Tony Levander to fulfill the unexpired term through December of 2022, second by Johnson. **Vote: Yeas; Porter, Dailey, Tisthammer, Johnson. Nays; None.**

4. REVIEW ANNEXATION RECOMMENDATION OF THE ALBION PLANNING COMMISSION AND CONSIDER INITIATING FURTHER ANNEXATION ACTION REGARDING THE RECOMMENDATION

Clerk Devine explained the colored areas on the map are intended areas of annexation from the Comprehensive Plan that was adopted in 2020. The Planning

Commission had prioritized the areas by proximity, and also access to existing infrastructure. The main reason for the Fairgrounds area is the City water system located there; and also the Fairgrounds use of sales tax funds for the arena project. The Planning Commission recommended Areas 1A-1F as the first areas for City Council to begin annexation procedures.

Council members reviewed the map of priority areas, considering the layout for future infrastructure. There was concern of getting infrastructure to the north side of Priority 1-C, which is across the river. Following discussion of infrastructure to Priority 1-E, it was decided it would be more cost effective to annex that area at the same time as the Priority 2 area adjacent to it. There were no major concerns with Priority Areas 1-A, 1-B, 1-D, and 1-F.

After lengthy and necessary discussion, Councilman Johnson made a motion to postpone further action on the annexation recommendation pending Planning Commission consideration of City Council comments regarding the same; second by Dailey. **Vote: Yeas; Dailey, Johnson, Porter, Tisthammer. Nays; None.**

5. CONSIDER MEMBERSHIP APPLICATIONS OF JENNIFER MOLT AND AUSTIN BADER TO THE ALBION VOLUNTEER FIRE DEPARTMENT FOR APPROVAL

Mayor Jarecki noted that Chief Benne has recommended both applicants. Councilman Dailey made a motion to approve the membership applications of Jennifer Molt and Austin Bader to the Albion Volunteer Fire Department, second by Porter. **Vote: Yeas; Porter, Tisthammer, Dailey, Johnson. Nays; None.**

6. CONSIDER REQUEST OF NATHAN LANDAUER TO TRANSFER FORGIVABLE LOAN 17-DTR-103 TO TRAVIS LANDAUER

Clerk Devine noted that Nathan Landauer is selling the property in which he had a DTR forgivable loan. The project guidelines allow for the transfer of such loans with city council approval. Councilman Porter made a motion to approve the DTR loan transfer under CDBG 17-DTR-103 for project #56 from Nathan Landauer to Travis Landauer, second by Johnson. **Vote: Yeas; Porter, Johnson, Tisthammer, Dailey. Nays; None.**

7. ACKNOWLEDGEMENT OF RECEIPT OF THE CITY ADMINISTRATOR REPORT TO THE CITY COUNCIL REGARDING THE STATUS OF VARIOUS CITY DEPARTMENTS, CITY ACTIVITIES, AND CITY FINANCIAL REPORTS

Administrator Devine had previously provided a report for council review. Devine asked if any council members had questions about the report. There were none. **No action taken.**

8. CONSIDER BILLS FOR APPROVAL

- **CONSIDER MONTHLY BILLS FOR APPROVAL**

Councilman Porter made a motion to approve the bills as presented, except for the bill from Speed Services, second by Dailey. **Vote: Yeas; Dailey, Porter, Johnson, Tisthammer. Nays; None.**

Councilman Dailey made a motion to approve the bill from Speed Services for payment as presented, second by Tisthammer. **Vote: Yeas; Johnson, Tisthammer, Dailey. Nays; None. Abstain; Porter.**

9. CONSIDER EMPLOYEE EVALUATIONS FOR APPROVAL

Councilman Johnson made a motion to approve Annual Evaluations and associated recommended step raises for Sharon Ketteler, Craig Gragert, and Joe Predmore; second by Dailey. **Vote: Yeas; Tisthammer, Dailey, Porter, Johnson. Nays; None.**

10. CONSIDER WATER EASEMENT AGREEMENT WITH ROBERT BITTNER AS FORMALLY REQUIRED BY CITY COUNCIL IN JUNE OF 2005

City Attorney Wright stated that the easement agreement was already completed in June of 2005. It was recorded at the Boone County Court House but did not get recorded at the City Office. Therefore, no action was necessary.

11. ITEMS TO BE PUT ON NEXT MEETING AGENDA

Next Regular Meeting: February 8, 2022 at 7:30 p.m.

12. ADJOURN

At 8:47 p.m. Council Member Dailey made a motion to adjourn the meeting, second by Tisthammer. **Vote: Yeas; Tisthammer, Porter, Johnson, Dailey. Nays; None.**

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I the undersigned Clerk hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council; that all subjects included in the foregoing proceedings were contained in the Agenda for the meeting, kept continually current and available for inspection at the office of the Clerk; that such subjects were contained in said Agenda for at least 24 hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for the examination and copying of the public; that said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification of meetings of said body were provided advance notification of the time and place of said meeting and subjects to be discussed at said meeting.

James Jarecki, Mayor

ATTEST:

Sharon Ketteler, Deputy Clerk